



**MINISTRY OF FOREIGN AFFAIRS & INVESTMENT PROMOTION, SOMALIA
DEPARTMENT OF PROTOCOL**

Afgoye Road-KM 5, Mogadishu, Somalia
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Codsi Furid Vip-da Aden Adde International Airport

Form: MFA 01/16

Aden Adde International Airport VIP Lounge Reservation

Note: To be completed by requesting Mission/Institution and emailed to the Department of Protocol, Ministry of Foreign Affairs & Investment Promotion: (dp@mfa.gov.so)		
Magaca Heyadda/Safaarada: <i>Name of Institution/Mission:</i>		
Ujeedada Codsiga: <i>Purpose of Request</i>	Soo Dhoweyn <i>To receive guest</i>	Sagootin <i>Sending off of guest</i>
Qofka soo Dhoweynaya / Sagootinaya: <i>Receiving / Sending Official/s</i>	1.	
	2.	
Faahfaahinta Duulimaadka <i>Flight Details</i>		
Soo Degid/Arrival		
Taariikhda Imaashaha: <i>Date of Arrival:</i> / /	L.Safarka: <i>Flight Number:</i>	
Ka Imaanaysa: <i>From:</i>	Xilliga soo degidda: <i>Estimated time of arrival (hours):</i>	
Dhoofid/Departure		
Taariikhda Dhoofidda: <i>Date of Departure:</i> / /	L.Safarka: <i>Flight Number:</i>	
U Duuleysa: <i>To:</i>	Xilliga dhoofidda: <i>Estimated time of departure (hours):</i>	
Taariikhda Codsiga: <i>Date of Request:</i> / /	Saxiixa & Shaabadda <i>Signature & Official Stamp</i>	
Magaca: <i>Name:</i>		
For official use <i>To be completed and approved by the Department of Protocol, Ministry of Foreign Affairs & IP</i>		
Lambarka Tixraaca: <i>Reference Number</i>	Shaabadda Wasaaradda <i>Official Stamp</i>	
Ogolaaday: <i>Approved by:</i>		
Saxiixa: <i>Signature:</i>		
Note: After approval and signature, a copy will be sent to Aden Adde International Airport VIP Lounge Office and cc'd the requesting institution/embassy.		